

Online Registration for Further Education Programmes (Courses, CAS/DAS/MAS)

<https://portal.unilu.ch/site/besucher/anmeldung/secured/de-ch/Registration/Register>

If you have any questions regarding online registration, please contact: weiterbildung@unilu.ch

The **following** documents must be provided digitally prior to online enrolment so that they can be uploaded directly during the enrolment process:

- Copy of identity card (passport/ID)
- Current passport photo (portrait, format 35x45 mm)
- Copy of university entrance qualification (Matura, school leaving certificate or other qualifications)
- Copy of diplomas required by the programme
- Other documents required by the programme
- Curriculum vitae

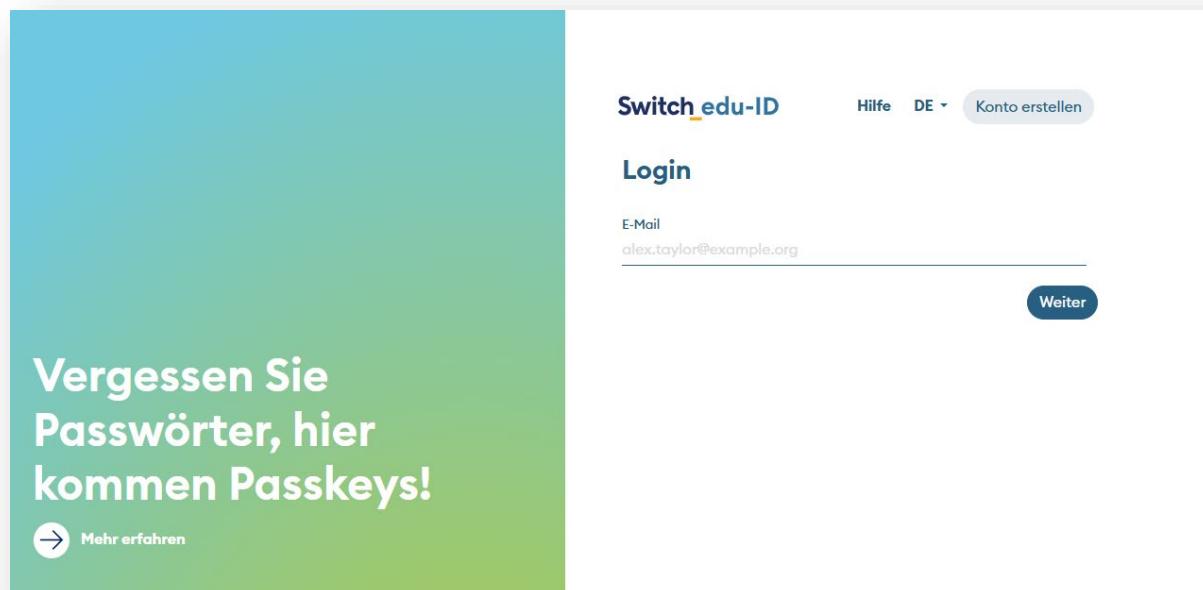
Application Deadlines

Spring Semester: 31 January
Autumn Semester: 31 August

Detailed description of the online registration (9 steps)

Step 1:

Please note that you must apply for a 'SWITCH edu-ID' user account or log in with your existing account in the first step of the registration process. This account is valid for life (also at other educational institutions and enables university-wide access to libraries and cloud solutions, e.g. SWITCH drive). After entering your e-mail and password, you will be asked to confirm two-factor authentication. To help you create an account, you will find the 'Help' function at the top right.



Step 2:

Under 'Select registration type', select the second option for Advanced Education.

Selection registration type

Selection registration type:

Regular Studies Bachelor, Master, Doctorate, Diploma Religious Education Institute, Minor

Audit students
Dual Degree students in Political Science from Carleton University
Individual course participants enrolled at CH University (Bachelor)
Individual course participants enrolled at CH University (Master)
ISA students of Universities of Applied Sciences of Lucerne
Joint Degree - Students Religion - Economy and Politics
Master of History Bilingual, Joint Degree University of Neuchâtel
Master of Law, Joint Degree University of Neuchâtel
Offers for High School Students
PH students of University of Teacher Education Lucerne (PHLU)
Theology Special Curriculum
Advanced Education

Step 3:

Select the desired semester of study under 'Application for degree programme / continuing education'.

Study application

Study application :
Student ID number:
11-111-111

Start (only from mid-February or mid-September):

spring semester 2025
fall semester 2025
spring semester 2026
fall semester 2026
spring semester 2027

Origin of your educational qualification (Certificate qualifying you for the university entrance):

Academic title:

Military rank (only for leadership programs):

I intend to register for additional courses at the University of Lucerne.

Step 4:

Select the study model 'Continuing education (DAS/CAS/postgraduate diploma)' under 'Application for degree programme / continuing education' and under 'Minor...' your desired continuing education programme.

Study application

Study application :
Student ID number:
11-111-111

Start (only from mid-February or mid-September):
fall semester 2025

Mode of study:
Continuing Education (DAS/CAS/Nachdiplom)

Minor:
CAS in Agricultural Law

Origin of your educational qualification (Certificate qualifying you for the university entrance):
Swiss educational qualification (Matura certificate)

Academic title:

Military rank (only for leadership programs):

I intend to register for additional courses at the University of Lucerne.

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Step 5:

Fill in all fields under 'Personal details'. If no national insurance number is available, the field can be filled in with 111.

Personal data:

Title:

First name:

Surname:

Date of birth: (Format: tt.mm.jjjj)

Nationality:

Native language:

Swiss Social Security Number: 000.0000.0000.00
If you do not have a social security no. please use 111.1111.1111.11

Country prefix: Mobile phone number:

Tax residence / Residence for tax purposes:
Additional address information, Care of (C/o):

Street and number:

Country:

Postcode:

Town/city:

Billing address:
 Billing address corresponds to the domicile address.

Miscellaneous:

Country prefix: <input type="text"/>	Telephone Number: <input type="text"/>
Telephone number valid for: <input type="text"/> Tax residence	
Country prefix: <input type="text"/>	Emergency contact number: <input type="text"/>

Step 6:

Upload a portrait photo and a copy of your passport/ID under 'Attachments'.

Attachments:
(*mandatory):
Current passport photo
Format/Size: approx. 35x45mm
Photo will be used for student ID card:

Unbenannt.PNG

Upload photo (.jpg or .png)*

Identity card:

Unbenannt.PNG

Upload identity card (.jpg, .png or .pdf)*

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Step 7:

Under 'Application for studies / further education', upload the other documents (e.g. CV), as well as the university entrance qualification (e.g. Matura).

Study application

Attachments:
Please upload here all the documents required for your studies/continuing education (according to the announcement of your course).

photo: **Delete entry**

Unbenannt.PNG

Identity card: **Delete entry**

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Diploma certificate: **Delete entry**

Unbenannt.PNG

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Step 8:

Enter your previous studies and degrees.

Previous studies / graduations

Previous studies / graduations:

Name of university Field of study/Study programme (subject) From year/ to year Graduation

New entry

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Step 9:

The registration can be completed on the 'Summary' page. A PDF of the registration can be downloaded from the 'Summary' link. You will receive a confirmation email with an overview of your registration details as confirmation of your registration.

Summary

Validation:

Your data is not complete yet:

[Please check the field «Title»](#)

[Please check the field «Certificate which qualifies you for university/course admission \(type of certificate\)»](#)

I confirm that I have read and understood the [general terms and conditions](#).

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The registration should now be complete.