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Instructions on Financial Support from the Student Fund

The following document is an English translation of the original and binding German language version of the document «Merkblatt zur finanziellen Unterstützung aus dem Studierendenfonds».

1. Basis

At the University of Lucerne, there is a student fund accumulated from private donations. It is used to provide financial support to students of the University of Lucerne in cases of hardship.

2. Guiding Principles

Financial support from the student fund is provided to support financially disadvantaged students in cases of hardship by making financial contributions to their living expenses. There is no legal right to financial support from the student fund.

3. Application and deadline

Students who are enrolled at the University of Lucerne and can prove that they are in need as defined in section 2, may apply for financial support from the student fund. The application must be submitted in writing to the Vice Rector for Teaching and International Relations and must include: the completed application form, explanations of the intended study objectives including a timetable as well as a confirmation from the faculty's student advisory service on the course of studies to date, and an estimated successful completion date. The application can be submitted at any time.

4. Decision

The Vice Rector for Teaching and International Relations decides on the applications received on the basis of the documents submitted. The decision will be communicated to the applicant in writing.

5. Legal remedies

An appeal against the decision of the Vice Rector for Teaching and International Relations concerning financial support from the student fund may be submitted in writing with the Department of Education and Cultural Affairs within 30 days of the notification of the decision. The appeal procedure is governed by the Administrative Procedural Law (SRL No. 40).

This document enters into force on 1 October 2019.



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