

## What does our library offer?

### Request and borrow

- Media at the Uni/PH Building
  - Appr. 280,000 freely accessible items are available for loan, quickly and easily on self-checkout machines.
  - Not the entire library collection is available for loan, reference works and current issues of journals e.g. **are not**.
  - Also excluded from the loan are the **semester apparatuses**. The semester literature selected by the lecturers of the University and the University of Teacher Education (PH) is located in separately marked shelves. They can be used on site until the end of June or the end of January.
- Media from libraries in the region
  - Media can be ordered to the Uni/PH building via our Discovery system Swisscovery RZS. Free of charge are deliveries from the external magazine, the ZHB Sempacherstrasse, the libraries of the Lucerne University of Applied Sciences and Arts (HSLU) and the Lucerne Pedagogical Media Center (PMZ).
- Media from libraries throughout Switzerland
  - There is a chargeable delivery service (SLSP Courier) for media from various libraries across Switzerland. Orders are made via the national library platform Swisscovery. Home delivery costs 12 CHF, pick-up at the library 6 CHF. The ZHB Luzern is also connected to an interlibrary loan network.
- E-Media
  - There is access to e-Media (e-Books, e-Journals, periodical archives, data bases etc.) on campus/in the library.
  - Remote access depends on whether someone is studying at the University of Lucerne, another Swiss University, the College of Teacher Education (PH) or an University of Applied Sciences.
  - Entertainment services such as the **streaming database** Filmfriend ([zhbluzern.filmfriend.ch](http://zhbluzern.filmfriend.ch)) can be used on own devices, and the same applies to the Digital Library of Central Switzerland ([www.dibizentral.ch](http://www.dibizentral.ch)) for german media or Overdrive ([www.swiss.overdrive.com](http://www.swiss.overdrive.com)) for English media.

### Study and work

- Learning spaces
  - We offer 670 seats for learning and working, equipped with power supply and internet (via WLAN). Seats cannot be reserved. However, a seat navigator can be used at any time to find out whether and how many **free seats** are available where in the library (<https://rauminfo.zhbluzern.ch>).
  - There is a **postgraduate workspace** for max. 24 students of the University and the College of Teacher Education (Lucerne only). These places are allocated for six months and are free of charge. Request application form.
  - 25 seats are available to **master students** (University and College of Teacher Education Lucerne) writing their thesis. There are free of charge as well and allocated for ten months. Application form on request.
  - There are 4 rooms available for **groups**. Reservations are made by the students themselves. A folder for reservations is available at the information desk.



- Print, copy and scan
  - The CampusCard and the user cards of the ZHB Luzern serve as rechargeable copy cards. 4 printers may be used, as well as special book scanners and mobile scanners.
- Searching the catalogue
  - 4 computers can be used to search the library catalogue Swisscovery (included licensed e-resources).
- Notebooks for use inside the library
  - **Notebooks** may be borrowed and used for research, creating documents or organizing material/data. They must be returned at least 15 minutes before the library closes. Printouts are possible.
- Lockers
  - In the basement of the Uni-/PH building 100 lockers can be found, they must be emptied every evening. All that is required is a deposit of 1 franc. There are also 644 semester and weekly lockers. To rent a key, please contact the university's info desk on the ground floor.

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## Advice and courses

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- We will be happy to help if the searches in our catalogues and databases do not lead to satisfying results: either during opening hours at our information desk or during a **personal consultation** ("Book us").
- During the term there are ongoing events on information literacy in digital times. Our offer is called "Wissen+".

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## Research and publish

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- Open Access
  - In addition to the traditional forms of publications for which users are being charged, freely accessible journals and monographs are increasingly gaining ground. The ZHB is committed to *Open Access* at various levels.
  - The ZHB actively observes the changes in the publication landscape and supports researchers with information and advice on publishing issues.
  - Authors are offered tools to publish suitable works Open Access.
    - **LORY** stands for Lucerne Open Repository and servers the publication of works by university and college members. On the one hand this platform enables public access to digital objects from the Canton of Lucerne and Central Switzerland and, on the other, ensures the long-termstorage of these objects.
    - **LARA** stands for Lucerne Open Repository and Archive. Authors who do not belong to any of the Lucerne universities but have a connection to Lucerne publish on this platform.
    - **Lucerne Open Press**, in turn, is a publishing house in the process of being established that supports the publication of monographs, working papers and journals.
- Research database
  - For efficient research data management, it is advisable to consider technical and legal framework conditions in advance. The ZHB offers free support.
- File formats and long-term archiving
  - The ZHB has compiled a list of recommendations regarding suitable data formats. Support on this is also offered.

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## More Information

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- General inquiries: [info.upg@zhbluzern.ch](mailto:info.upg@zhbluzern.ch); Phone 041 349 76 00
- Research consultancy: [informationskompetenz@zhbluzern.ch](mailto:informationskompetenz@zhbluzern.ch)
- More information on our website: [www.zhbluzern.ch](http://www.zhbluzern.ch)
- All about the new library network SLSP: [www.zhbluzern.ch/slsp](http://www.zhbluzern.ch/slsp) and [www.slsp.ch](http://www.slsp.ch)
- Links to the library catalogues:
  - Lucerne: <https://rzs.swisscovery.slsp.ch>
  - Switzerland: [www.swisscovery.slsp.ch](http://www.swisscovery.slsp.ch)

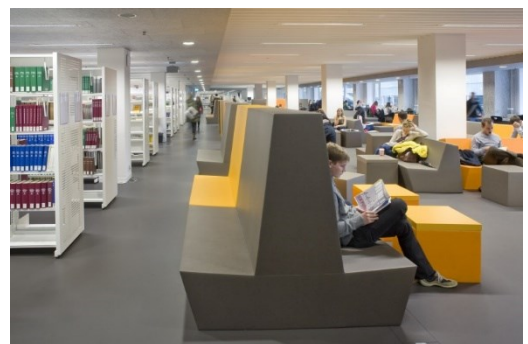
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