

Statutes of the mid-level organisation of the University of Lucerne (MOL)

According to § 24a of the Law on University Education¹, the Mid-Level Organisation of the University of Lucerne (MOL) decides:

I. General information

§ 1 Seat

The MOL has its office registered at the University of Lucerne in Lucerne.

§ 2 Form

The MOL is a public entity according to the cantonal law of Lucerne.

§ 3 Purpose

¹ The MOL represents its members in their academic and professional interests. It is committed to ensuring that the academic mid-level faculty is given the position it deserves at the University of Lucerne with appropriate co-determination in research, teaching, services and university self-administration. It ensures that the members of the profession it represents can effectively exercise their right to vote.

² The MOL represents its members to the committees of the entire university and promotes the exchange of information between its members, the representatives of the MOL and the elected representatives of the non-professorial teaching staff at faculty level.

³ The MOL provides its members with appropriate information on university and higher education policy issues.

⁴ The MOL represents the interests of the mid-level academic staff in public.

§ 4 Membership of the MOL

The MOL can become a member of national and international associations, provided that the purpose is compatible with the MOL's statutes.

§ 5 Membership in the MOL

¹ The MOL members are:

- a. Research assistants and research associates without a PhD who have a Master's degree;
- b. Research assistants with a doctorate (postdocs or senior assistants);
- c. Academic staff with a habilitation or equivalent;
- d. Permanent teaching and research assistant to the mid-level faculty;
- e. including all employees employed from third-party funds in such positions (lit. a-d).

¹ Law on university higher education (University Act) of 17.1.00 (UniG LU; SRL No. 539).

² Liability Act (HG) of 13.09.1988 (HG LU; SRL No. 23).

² Members who no longer wish to belong to the MOL must inform the rectorate in writing in accordance with §24a para. 2 of the UniG.

II. Entities

§ 6 Entities

The political entities of the MOL are the General Assembly, the board and the auditors.

§ 7 General Assembly

The General Assembly has the following capacity in particular:

- a. It adopts the statutes and decides on modifications.
- b. It elects the board and the auditors for a one-year tenure.
- c. It elects the representatives of the MOL in the university entities for a two-years tenure.
- d. It approves the annual financial statements and the annual budget.
- e. It elects the representatives of the MOL in non-permanent university-wide committees.

§ 8 Board

¹ Each faculty is entitled to one seat on the board. The total number of seats corresponds to the number of faculties and one additional person as treasurer.

² The tenure is two years. The tenure is calculated individually for each member of the board. Re-election is possible up to a maximum tenure of six years. Members who leave the board before the end of their tenure are to be replaced on an *ad interim* basis until the next General Assembly.

³ The board elects a chairperson. The chairperson convenes and chairs the meetings of the board.

⁴ The discussions and resolutions of the board are kept in the minutes. Members may inspect the minutes.

⁵ The board regularly informs the members about its activities.

§ 9 Auditors

¹ The auditors examine the accounts and submit a written proposal to the General Assembly to approve or reject the annual financial statements.

² The General Assembly elects two auditors as statutory auditors. The tenure lasts two years and ends with the approval of the last annual financial statements. Re-election is possible.

³ The auditors conduct a limited audit. Its duties and responsibilities are governed by the statutory provisions.

III. Organization

§ 10 Convening the General Assembly

¹ The ordinary General Assemblies take place annually in the spring semester. The General Assembly can also be held online.

¹ Law on university higher education (University Act) of 17.1.00 (UniG LU; SRL No. 539).

² Liability Act (HG) of 13.09.1988 (HG LU; SRL No. 23).

² Extraordinary General Assemblies are convened by e-mail:

- a. on the basis of a resolution of the board or
- b. on the basis of a motion submitted to the board by at least ten members.

³ The meeting and the agenda must be convened at least seven days in advance by e-mail.

§ 11 Adoption of resolutions by the General Assembly

¹ The General Assembly passes its resolutions by a simple majority of the votes cast. Each member has one vote at the General Assembly.

² Amendments to these statutes require a two-thirds majority of the members present.

³ Resolutions can be passed by circular letter. Digital voting platforms can also be used for elections. This does not apply to amendments to the statutes.

⁴ Minutes are kept of the proceedings and resolutions of the General Assembly. Members may inspect the minutes.

§ 12 Tasks of the board

¹ The board manages the organisation and deals with day-to-day business. It implements the resolutions of the General Assembly.

² The board has the following tasks in particular:

- a. It represents the interests of the MOL, with regards to university management.
- b. It convenes and chairs the General Assemblies.
- c. It prepares the annual budget, the annual financial statements and a publicly accessible annual report and submits these to the General Assembly and subsequently to university management. The board can be supported in these tasks by the representatives of the MOL elected during the General Assembly.
- d. It conducts the elections of MOL representatives to the university entities.
- e. It organizes an inter-faculty exchange once a semester between the representatives of the MOL and the elected representatives of the faculty level.
- f. It is the addressee for consultations on university legislation and other university projects, insofar as members of the MOL are or may be affected.
- g. On request, it proposes candidates for non-permanent internal faculty commissions. Members of the respective faculty are actively and passively entitled to vote.
- h. It regulates the honorary for the members of the board and the representatives of MOL in an implementing regulation.

³ It can set up working groups. Participation in a working group is not tied to membership of the board. The working groups organize themselves and report to the board on their activities.

⁴ Two members of the board regulates the signing authority.

§ 13 Representatives of the MOL in the university entities and other committees

¹ Law on university higher education (University Act) of 17.1.00 (UniG LU; SRL No. 539).

² Liability Act (HG) of 13.09.1988 (HG LU; SRL No. 23).

¹ The representatives of the MOL in the university entities and other committees take and represent the interests of the MOL.

² If two or more MOL representatives can be delegated to a university entity or committee, it must be ensured that they come from different faculties and qualification levels if possible.

³ The MOL representatives elected by the General Assembly to university entities and other committees regularly inform the board about activities and decisions.

⁴ The board is also subject to the confidentiality to which the MOL representative is subject.

⁵ The tenure is two years. The tenure is calculated individually for each representative. Re-election is possible up to a maximum tenure of six years. Representatives who leave before the end of their tenure are replaced by the deputy for the remainder tenure. If no deputy has been elected, they are to be replaced on an *ad interim* basis until the next General Assembly.

⁶ All members who are not already mandated are eligible for election, whereby multiple mandates are possible in the event of a lack of candidates.

⁷ A deputy is elected for each representative to attend meetings of university entities and other committees in the absence of the main representative.

§ 14 Funds, liability

¹ The MOL's funds are made up of regular contributions from members and other income.

² The membership fee is set by the General Assembly in accordance with the annual budget.

³ The membership fee for doctoral students is charged together with the semester fee for the doctorate.

⁴ Liability is governed by the Liability Act².

§ 15 Approval and enactment

These statutes enact on the day of approval by the University Council.

Amended by the General Assembly of the MOL Organization on 17 October 2023.

Approved by the University Council on 19 October 2023.

¹ Law on university higher education (University Act) of 17.1.00 (UniG LU; SRL No. 539).

² Liability Act (HG) of 13.09.1988 (HG LU; SRL No. 23).