

Learning Agreement

The purpose of the Learning Agreement is to provide a transparent and efficient preparation of the study period abroad and to ensure that the student will receive recognition in his/her degree for the courses successfully completed abroad. By signing this document, the student, the home institution and the host institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. The host institution confirms that the courses listed in Table A are in line with its course catalogue and should be available to the student. The home institution commits to recognise all the ECTS credits or equivalent units gained at the host institution for the successfully completed courses and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the host institution will communicate to the home institution any problems or changes regarding the courses to be attended, responsible persons and/or study period.

General information

Details of student¹

First and last name: _____

Date of birth (dd/mm/yyyy): _____

E-mail: _____

Study cycle (BA, MA, PhD): _____

Details of the home institution

Name: University of Lucerne

Faculty/department or study programme: _____

Erasmus Code (if applicable): CH LUZERN01

City, country: Switzerland

First and last name of contact person: _____

E-mail: _____

Details of the host institution

Name: _____

Faculty/department or study programme: _____

Erasmus Code (if applicable): _____

City, country: _____

First and last name of contact person: _____

E-mail: _____

Planned period of the mobility (study courses)

from _____ to _____

Before the mobility period: courses to be attended and recognition

Table A states the courses to be attended at the host institution and the number of ECTS credits (or equivalent) to be awarded upon successful completion. Table B can be used to state either an exact equivalence between course units if applicable (place them on the same line), or another level of equivalence for several completed course units (e.g. module, subject, whole study programme, etc.), as well as the ECTS credits (or equivalent) to be recognized by the home institution.

Table A: Courses to be attended at the host institution		Table B: Recognition at the home institution	
Course unit code (if any) and title (as indicated in the catalogue of the host institution)	Credits (ECTS or equivalence)	Course unit code (if any) title (as indicated in the catalogue of the home institution) or other level of equivalence	Credits (ECTS or equivalence)
Total		Total	

Commitment

Ideally, all parties must sign the Learning Agreement before the start of the mobility. It is not compulsory to circulate a paper document to collect original signatures. Scanned copies of signatures or digital signatures may be accepted, depending on the national legislation or institutional regulations.

Student

Place, date: _____ Signature: _____

Responsible contact person at the home institution

Place, date: _____ Signature: _____

Responsible contact person at the host institution

Place, date: _____ Signature: _____

During the mobility period: exceptional changes

Exceptional changes to the courses listed in Table A have to be approved by e-mail or signature by the student, the responsible person in the home institution and the responsible person in the host institution. Any changes should be clearly documented either by filling in Tables A2 and B2 below or as an annex to this Learning Agreement (e.g. e-mail exchange, new Learning Agreement, list of courses delivered by the host institution) and should be done as early as possible after the beginning of the courses.

Table A2: Courses to be attended at the host institution			Table B2: Recognition at the home institution		
Course unit code (if any) and title (as indicated in the catalogue of the host institution)	Credits (ECTS or equivalence)	Deleted or added unit? (+ / -)	Course unit code (if any) title (as indicated in the catalogue of the home institution) or other level of equivalence	Credits (ECTS or equivalence)	Deleted or added unit? (+ / -)
Total			Total		