

Guide to admissions to the Master's Programme in Economics and Management

The following document is an English translation of the original and binding German language version of the document «Wegleitung über die Zulassung zum Master in Wirtschaftswissenschaften».

dated 17 December 2018 (version dated 18 December 2023)

The Faculty Assembly,

based on Article 5 of the Study and Examination Regulations (StuPO) of 24 January 2018 of the Faculty of Economics & Management of the University of Lucerne,

decrees:

§ 1 *Swiss academic qualification*

- ¹ Students with a Bachelor's degree in Economics or Management awarded by a recognised Swiss university shall be admitted to the Master's programme in Economics and Management without conditions¹ irrespective of the chosen specialisation/optional compulsory subjects. Any basic knowledge lacking in the fields of management, economics and related methods may be cited as obligations².
- ² Students with a Bachelor's degree including a minor university subject in Economics and/or Management shall be admitted to the Master's programme subject to conditions and/or with obligations. The conditions and/or obligations are structured to ensure that students have a basic understanding of management, economics and related methods (mathematics, statistics, econometrics) at Bachelor level, and in equal shares.
- ³ Students with a Bachelor's degree in Philosophy, Politics and Economics (PPE) from the University of Lucerne shall be admitted to the Master's programme with obligations. These obligations are structured to ensure that students have a basic understanding of management, economics and related methods (mathematics, statistics, econometrics) at Bachelor level, and in equal shares.
- ⁴ Students with a Bachelor's degree from a recognised Swiss university from a non-subject-related or non-comparable field of study may be admitted to the Master's programme with conditions, provided that the conditions and obligations do not exceed a total of 60 credits.

¹ Conditions: Courses from the Bachelor's degree programme in Economics and Management to be completed before starting the Master's programme. These must be completed at the beginning of studies and serve as preparation for the Master's programme ('Master's preparation' study level). If technically suitable, students may also attend classes from the regular Master's programme. However, they will only be admitted to the Master's programme itself (switching from the Master's preparation study level) once they have successfully met the conditions set.

² Obligations: Courses from a Bachelor's degree programme in Economics and Management to be completed during the Master's programme.

§ 2 *Other Swiss qualification*

- ¹ Admission to the Master's programme in Economics and Management with a Bachelor's degree from a recognised Swiss University of Applied Sciences³ is possible with obligations, providing the degree is earned in a comparable field of study (at least 60 credits in economics and/or management), the obligations do not exceed 60 credits in total, and the overall Bachelor's degree grade is at least 5.0.
- ² The obligations amount to between 20 and 60 credits and are structured to ensure that students have a basic understanding of management, economics and related methods (mathematics, statistics, econometrics) at Bachelor level.

§ 3 *Foreign academic qualification*

- ¹ Students with a Bachelor's degree from a recognised university³ in a country that has a bilateral agreement on the equivalence of degrees in higher education (i.e. Germany, Austria, France, Italy) are subject to the admission conditions set out in § 1 for students with a Swiss academic qualification.
- ² Students with a Bachelor's degree from a recognised university³ in a country that does not have a bilateral agreement on the equivalence of degrees in higher education may be admitted to the Master's programme in Economics and Management if they meet the requirements set out in a) – d) below:
- a) The degree is awarded in a comparable field of study (at least 60 credits in economics and/or management)
 - b) The Bachelor's degree programme provided a basic understanding of management, economics and related methods. Any basic knowledge lacking will be cited as obligations.
 - c) At the time of registration, the student has a GMAT test result with a minimum score of 575 (GMAT Exam) or 545 (GMAT Focus Edition) or a GRE test result with a minimum score of 157 for the quantitative section and 157 for the verbal section. The test result must be submitted with the registration and cannot be submitted later.
 - d) Submission of a CV (also at the point of registration).
- ³ Admission to the Master's programme is not possible with foreign Bachelor's degrees from a non-subject-related or non-comparable field of study.

§ 4 *Other foreign qualification*

Degrees from non-Swiss Universities of Applied Sciences in countries with which bilateral agreements on the equivalence of degrees in higher education exist (i.e. Germany, Austria, France and Italy), shall be subject to the same provisions as for Swiss Universities of Applied Sciences (cf. § 2). Students with degrees from other non-Swiss Universities of Applied Sciences are not eligible for admission to the Master's programme.

§ 5 *Proof of satisfactory language skills*

- ¹ Prospective students with a university entrance qualification in a language other than German must provide proof of satisfactory German language skills for admission to the Master's programme. (cf. Admission Guidelines of the University of Lucerne).
- ² Students on the Master's programme in Economics and Management with optional compulsory subjects (General Master) as well as with a specialisation in Market-Oriented Management or in Applied Data Science may elect to complete the course entirely in English. In this case, the proof of sufficient German language skills can be replaced by proof of sufficient English language skills. This is provided via the minimum scores in a GMAT or GRE test as laid out in § 3, paragraph 2, subsection c). Students with a Bachelor's degree from a

³ The criteria for the recognition of a diploma and the corresponding university are defined in the Admission Guidelines of the University of Lucerne.

recognised university in a country that has a bilateral agreement on the equivalence of degrees in higher education may alternatively provide a language certificate as proof of English language skills. The following English language certificates are recognised by the Faculty of Economics and Management and correspond to at least Level C1 according to the scale developed by the Common European Framework of Reference for Languages (CEFR):

| Certificate | Points required / Designation |
|---|--------------------------------------|
| Cambridge Certificate in Advanced English | CAE |
| Cambridge Certificate of Proficiency in English | CPE |
| TOEFL – internet-based Test (iBT) | 100 |
| TOEFL – computer-based Test (CBT) | 250 |
| TOEFL – paper-based Test (PBT) | 600 |
| IELTS Academic | 7 |

³ If conditions and/or obligations from the Bachelor's degree programme are cited, these will generally only be provided in German. Students with conditions and/or obligations in German must therefore provide proof of sufficient German language skills (cf. Admission Guidelines of the University of Lucerne).

§ 6 *Entry into force*

This amended Guide comes into force on 01 January 2019. It shall be published.

Lucerne, 17 December 2018

On behalf of the Faculty Assembly:

Prof. Dr. Christoph A. Schaltegger
Dean