

The following document is an English translation of the original and binding German language version of the document «Wegleitung über die Zulassung zum Master in Wirtschaftswissenschaften».

Guide to Admission to the Master's Programme in Management and Economics

17 December 2018

The Faculty Assembly,

based on Article 10 of the Study and Examination Regulations of 24 January 2018 (version dated 1 January 2019) of the Faculty of Economics & Management (StuPO) of the University of Lucerne and the Admission Guidelines of the University of Lucerne,

states:

§ 1 *Prior University Education (Swiss)*

- ¹ Students with a Bachelor's degree in Management or Economics awarded by a Swiss university shall be admitted to the Master's programme in Management and Economics without conditions or requirements irrespective of the chosen specialisation/optional compulsory subjects.
- ² Students with a minor university subject in Management and/or Economics shall be admitted to the Master's programme subject to conditions (credits from the Bachelor's programme in Management and Economics for completion before starting the Master's course) and/or with obligations (modules from the Bachelor's programme in Management and Economics for completion during the Master's course). The conditions and/or obligations are structured to ensure that students have a basic understanding of management, economics and related methods (statistics, mathematics, econometrics) at Bachelor level, and in equal shares.
- ³ Students with a Bachelor's degree in Philosophy, Politics and Economics (PPE) from the University of Lucerne shall be admitted to the Master's programme with obligations. These obligations are structured to ensure that students have a basic understanding of management, economics and related methods (statistics, mathematics, econometrics) at Bachelor level, and in equal shares.
- ⁴ For guidance on admission with other Bachelor's degrees please contact the faculty's academic student advisors at studienberatung-wf@unilu.ch.

§ 2 *Other Prior Higher Education (Swiss)*

- ¹ Admission to the Master's programme in Management and Economics with a Bachelor's degree from a recognised Swiss higher education institution is possible providing the degree is earned in a comparable field of study (at least 60 credits in Management and/or Economics) and the overall Bachelor's degree grade is at least 5.0.
- ² Admission is subject to obligations of between 20 and 60 credits. These obligations are structured to ensure that students have a basic understanding of management, economics and related methods (statistics, mathematics, econometrics) at Bachelor level, and in equal shares.
- ³ If more than 60 credits are imposed totally as obligations, the student must complete the corresponding university Bachelor's degree course before starting the Master's programme.

§ 3 *Prior University Education (non-Swiss)*

- ¹ Admission to the Master's programme in Management and Economics is possible with a Bachelor's degree awarded by a university outside Switzerland if the university is officially recognised or accredited in the respective country and the degree is awarded in a comparable field of study (at least 60 credits in management and/or economics).
- ² Students with a Bachelor's degree awarded by an officially recognised/accredited university outside Switzerland but not in a comparable field of study are eligible for admission to the Bachelor's course, but not the Master's programme.

§ 4 *Other Prior Higher Education (non-Swiss)*

Degrees from non-Swiss higher education institutions in countries with which bilateral agreements on the equivalence of degrees in higher education exist (i.e. Germany, Austria, France and Italy), shall be subject to the same provisions as for Swiss higher education degrees (cf. § 2). Students with degrees from other non-Swiss higher education institutions are not eligible for admission to the Master's programme.

§ 5 *Proof of Satisfactory Language Skills*

¹ Proof of satisfactory German language skills is required for admission to the Master's programme in Management and Economics (cf. Admission Guidelines for the University of Lucerne).

² Students on the Master's programme in Management and Economics with optional compulsory subjects may elect to complete the course entirely in English. In this case, students will be required to present proof of satisfactory English language skills (but not German). The following English language certificates are recognised by the Faculty of Economics and Management as corresponding to at least Level C1 according to the scale developed by the Common European Framework of Reference for Languages (CEFR):

Certificate	Points required / Designation
Cambridge Certificate in Advanced English	CAE
Cambridge Certificate of Proficiency in English	CPE
TOEFL – internet-based Test (iBT)	100
TOEFL – computer-based Test (CBT)	250
TOEFL – paper-based Test (PBT)	600
IELTS Academic	7

§ 6 *Entry into force*

This Guide shall come into force on 1 January 2019. It shall be published.

Lucerne, 17 December 2018

On behalf of the Faculty Assembly:

Prof. Dr. Christoph A. Schaltegger
Dean