UNIVERSITY OF LUCERNE

FACULTY OF ECONOMICS AND MANAGEMENT

Information Sheet on the Use of Artificial Intelligence (AI) in Written Work at the Faculty of Economics and Management (WF) of the University of Lucerne

1. The faculty's approach

AI is being used in an increasing number of areas. The faculty advocates an open, thoughtful and responsible approach to AI. This includes using AI tools appropriately and being able to assess their limitations, risks and the requirements associated with their use.

2. Autonomy of lecturers

There are no faculty-wide rules governing the use of AI in written work. The faculty deliberately gives all lecturers the freedom to set their own requirements for term papers, project papers, and bachelor's and master's theses. Different course content and assessment objectives require different rules.

3. Clear communication to students

Lecturers inform their students clearly and at an early stage, either during the course or in a supervision meeting,

- whether and how AI may be used;
- how any use of AI must be documented;
- which forms of use are not permitted.

4. Recommendations for supervising written work

- Papers based solely on literature are more susceptible to AI-generated content. Where possible, preference should be given to formal theoretical or empirical work.
- References must be checked carefully, particularly to ensure that the sources exist, are cited correctly and support the relevant content.
- Discussing the proposed structure and approach directly with students makes it easier to identify their own contribution.
- A final oral discussion or presentation of the written work, including in-depth questions, is permitted and may help to assess whether the work was completed independently.

5. Responsibility

Students bear full responsibility for the content of their work and the accuracy of all statements it contains, even when AI tools are used. In particular, the use of AI does not exempt students from the obligation to identify content and arguments originating from other sources and to avoid plagiarism.

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6. Declaration of AI use

The use of AI is declared in the self-declaration (see example in the appendix). Students receive the self-declaration template when registering for the written work.

7. Further information

Further information on the use of AI in teaching is available here.

Self-declaration

for the term paper as part of the bachelor's programme in Economics and Management
(To be incorporated into the paper)

1. Declaration of independent work

I hereby declare that I have independently written the paper entitled

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and have used no sources or aids other than those stated. I further declare that this paper has not previously been submitted elsewhere.

2. Declaration of compliance with the requirements governing the use of AI

(To be completed only if requirements governing the use of AI have been specified for the written work concerned)

The following requirements set by the supervisor apply to the use of AI in this written work:

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Examples: *AI may not be used; AI may be used for specific purposes; specific AI tools may be used; AI may be used without restrictions; the use of AI must be disclosed.*

I confirm that I comply with these requirements.

By signing below, I confirm the declarations in sections 1 and 2.

……., ……
Surname, first name Student ID number

……., ……
Place, date Signature