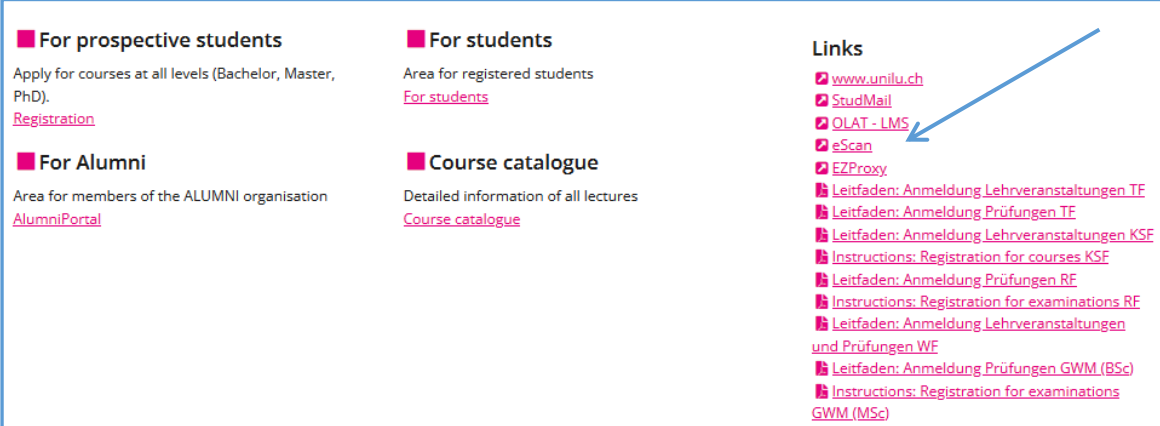


Date: 29 September 2021

Instructions for eScan Download

1. Get started on the UniPortal (<https://portal.unilu.ch>)
2. Click on “eScan”



The screenshot shows the UniPortal navigation menu. It is divided into four main sections: 'For prospective students', 'For students', 'For Alumni', and 'Course catalogue'. A 'Links' section is also present on the right side. A blue arrow points to the 'eScan' link in the 'Links' section.

For prospective students
Apply for courses at all levels (Bachelor, Master, PhD).
[Registration](#)

For students
Area for registered students
[For students](#)

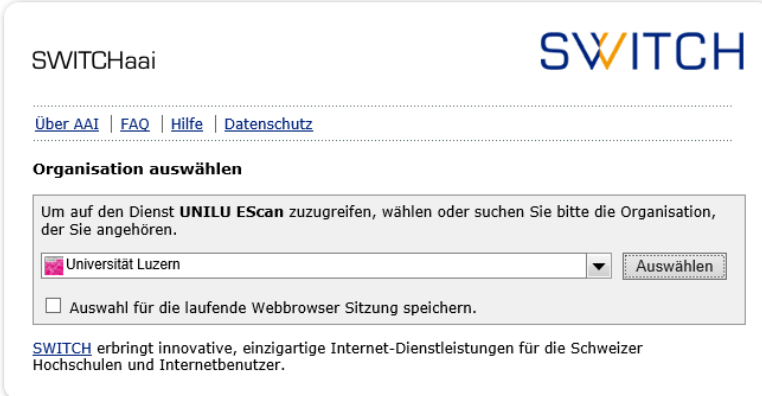
For Alumni
Area for members of the ALUMNI organisation
[AlumniPortal](#)

Course catalogue
Detailed information of all lectures
[Course catalogue](#)

Links

- [www.unilu.ch](#)
- [StudMail](#)
- [OLAT - LMS](#)
- [eScan](#)
- [EZProxy](#)
- [Leitfaden: Anmeldung Lehrveranstaltungen TF](#)
- [Leitfaden: Anmeldung Prüfungen TF](#)
- [Leitfaden: Anmeldung Lehrveranstaltungen KSF](#)
- [Instructions: Registration for courses KSF](#)
- [Leitfaden: Anmeldung Prüfungen RF](#)
- [Instructions: Registration for examinations RF](#)
- [Leitfaden: Anmeldung Lehrveranstaltungen und Prüfungen WF](#)
- [Leitfaden: Anmeldung Prüfungen GWM \(BSc\)](#)
- [Instructions: Registration for examinations GWM \(MSc\)](#)

3. Choose “Universität Luzern» as your home organisation.



The screenshot shows the SWITCH AAI 'Organisation auswählen' form. The form is titled 'SWITCH AAI' and includes links for 'Über AAI', 'FAQ', 'Hilfe', and 'Datenschutz'. The main heading is 'Organisation auswählen'. Below this, there is a text box with the instruction: 'Um auf den Dienst UNILU EScan zuzugreifen, wählen oder suchen Sie bitte die Organisation, der Sie angehören.' A dropdown menu is set to 'Universität Luzern' and an 'Auswählen' button is visible. There is also a checkbox for 'Auswahl für die laufende Webbrowser Sitzung speichern.' At the bottom, there is a note: 'SWITCH erbringt innovative, einzigartige Internet-Dienstleistungen für die Schweizer Hochschulen und Internetbenutzer.'

4. Login with your SWITCH edu-ID.
5. Then enter your examination sequential number. Your matriculation number was assigned a specific examination sequential number for the current examination session. You will find your matriculation number and the associated examination sequential number in the corresponding list on our website www.unilu.ch/rf/pruefungen.

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6. You will have access to all your **written** examinations of the current session.
Important: Only front pages of an examination are scanned (as explicitly stated on the examination cover sheet) but the whole examination is assessed.
 7. For questions related to eScan, please contact the Examination Administration of the Faculty of Law (pruefungen-rf@unilu.ch; +41 41 229 53 14/15).
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Repeat examinations

Only failed examinations can be repeated. Please note that repeat examinations take place in the following semester. Students who are no longer at the University of Lucerne by then are kindly requested to contact the Examination Administration of the Faculty of Law to organise the repeat examination (pruefungen-rf@unilu.ch).