

20 March 2023, valid as of Spring semester 2023

## Information Sheet for Incoming Exchange Students on the use of own Legal Texts and Provisions during Examinations in English

### 1 Principle

Students must bring their own legal texts and provisions (such as codes, decrees, regulations etc.) to the examinations.

Prior to the examinations, the examiners announce which legal texts are relevant for the respective examination. The Faculty of Law will only provide those legal texts, which were not communicated beforehand.

### 2 Legal Texts

#### 2.1 Permitted Legal Texts

Only official editions of legal texts **in English** as well as legal compilations without commentaries **in English** are permitted (see legislation relevant for the examination in the description of the course in the [online course catalogue](#)).

Legal texts from official electronic compilations may be printed out and taken to the examination if they are printed in full and stapled or bound individually. Loose sheets or sheets in a binder are not permitted.

Updates of legal texts from official electronic compilations may be printed and taken to the examinations. They are to be put loosely in the existing (printed and stapled or hardcopy) edition of the legal text (not glued into it). In this case it is not necessary to bring the updates of the complete compilation, you may bring only those pages along which concern the legal text in question.

#### 2.2 Permitted Markings of Legal Texts

Legal texts used during the examination may only be marked and annotated as follows:

- Markings: highlighting or underlining of existing words or sentences;
- Handwritten references: References to other articles/paragraphs (e.g. «see Art. 12 BV», «cf. Art 111 StGB». «§ 5 section 1 PBV»);
- Paper tabs resp. post-it notes at the page margin of legal texts; on these notes you may only write article numbers, headings or marginalia of the legal text to which a reference is made.

#### 2.3 Inadmissible Annotation of Legal Texts

Any form of annotation not stated under section 2.2 is not permitted. It is in particular not permitted to:

- add any notes (sentences, single words or other content-related amendments) in legal texts;
- use glued in or loose supplementary sheets – with the exception of officially updated supplementary sheets;
- Personal notes and translations in legal texts must be made illegible before the examination (i.e. by erasing them with white-out correction fluid).

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### 3 Incorrect Behaviour during Examinations

Students are responsible themselves for the legal texts they bring to the exams. Supervisors do not have to authorise legal texts before the exam begins.

Inadmissibly edited legal texts are considered to be forbidden means according to § 52 section 1 lit. a of the Study and Examination Regulations of 28 September 2016. If there is reason to suspect that any legal text has been edited in an inadmissible way, the examination supervisors will record it immediately; the legal text in question will be confiscated at the end of the examination by the supervisors for submission to the Dean's office (cf. § 22 section 3 of the Guidelines to the Study and Examination Regulations of 12 December 2016).

### 4 Examinations in German

The [Merkblatt zur Verwendung eigener Gesetze an den Prüfungen](#) is applicable.