

SUPERVISION AGREEMENT

Academic Employees, i.e. Assistants (Faculty Positions)
Research Assistants (Externally Funded Projects)

Doctoral student (surname, forename) _____

Primary supervisor (surname, forename) _____

A supervision agreement shall be concluded between the aforementioned persons as part of the structured doctoral study program at the Graduate School of Humanities and Social Sciences (GSL) at the University of Lucerne. The Doctoral Regulations of the Faculty II for Humanities and Social Sciences and the GSL Examination Regulations (including accompanying Guidelines) shall apply.

1. DETAILS OF THE DOCTORATE

Doctoral subject _____

Cumulative dissertation: yes no

Cumulative dissertations are permitted in Political Science only.

Starting on (date) _____, the doctoral student will write a dissertation on the following subject (working title):

Estimated dissertation delivery date: _____

2. SCHEDULE AND PROJECT PLAN (SEE APPENDIX I AND II)

A schedule for the aforementioned doctorate has been drawn up and attached to this agreement. A project plan shall generally be drawn up for the aforementioned doctorate (see §2 Para. 3 of the Guidelines).

3. DISSOLUTION

The supervision agreement may be dissolved by mutual consent at any time prior to submission of the dissertation. The Board of the GSL must be notified in writing. In cases of conflict, both parties shall be entitled to request mediation by the Board of the GSL. Unilateral dissolution of the supervision agreement is possible if a substantive reason is given (e.g. the student fails to achieve an agreed improvement in performance after a reasonable period). The Board of the GSL must be notified in writing.

Date, signature of primary supervisor

Date, signature of doctoral student

APPENDIX I: SCHEDULE

The doctoral process is to be designed in such a way that studies can be completed within four years. The supervisor and, where relevant, the GSL will help students to keep to this timetable as far as possible. If there are changes to the timetable, they are to be communicated as part of the annual progress report.

A. GSL study achievements / study credits:

GSL Study Achievements: Research Assistants and Scientific Staff	
1st and 2nd year (requirements in the first two years of doctoral studies)	Presentation of dissertation concept at a KSF colloquium
	Attendance of course teaching academic skills in methodological or theoretical aspects
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	Discussion with supervisor and report on the progress of the thesis given to the GSL board (after one year, 1 st of October or 1 st of April)
	Discussion with supervisor and report on the progress of the thesis given to the GSL board (after two years, 1 st of October or 1 st of April)
Between 2nd and 4th year	Attendance of and presentation at an international conference
3rd and 4th year (requirements in the third and fourth year of doctoral studies)	Presentation of dissertation progress at a KSF colloquium (3 rd year)
	Discussion with supervisor and report on the progress of the thesis (together with the supervisor) given to the GSL board (after three years)
	Presentation of the progress of the dissertation at a KSF colloquium (4 th year)
4th year	Application to the board of the GSL to initiate the doctoral examination procedure

B. Planned milestones for the dissertation project: first year (mandatory)

Milestones for the dissertation project	
First year	

C. Planned milestones for the dissertation project: additional years (optional)

Milestones for the dissertation project	
Second year	
Third year	
Fourth year	

D. Others (additionally required study achievements generic skills courses, university teaching, etc.)

Others

APPENDIX II: PROJECT PLAN

Content Objectives:

Methodology: