

University of Lucerne / Switzerland

PARTNERSHIP-Program
Information Sheet 2012/2013

October 2011

<i>Institutional Contacts</i>	
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Institutional Coordinator Mobility	Alice Imboden Institutional Coordinator Mobility Frohburgstrasse 3, PO Box 4466 CH-6002 Lucerne Phone +41 41 229 5065 / Fax +41 41 229 5001 E-Mail: mobilitaet@unilu.ch
<i>Departmental Contacts</i>	
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Faculty of Humanities and Social Sciences	Eva Mertins M.B.S. Departmental Coordinator Frohburgstrasse 3, PO Box 4466 CH-6002 Lucerne Phone +41 41 229 5515 / Fax +41 41 229 5501 E-Mail: eva.mertins@unilu.ch
Faculty of Law	Madeleine Stämpfli, lic. iur. Departmental Coordinator Frohburgstrasse 3, PO Box 4466 CH-6002 Lucerne Phone +41 41 229 5308 / Fax +41 41 229 5301 E-Mail: studienberatung-rf@unilu.ch

	<p>Transnational Legal Studies Program Prof. Alexander H. E. Morawa, S.J.D. Professor of Law Frohburgstrasse 3, PO Box 4466 CH-6002 Lucerne Phone +41 41 229 5394 / Fax +41 41 229 5301 E-Mail: alexander.morawa@unilu.ch</p> <p>Assistants: Prof. Lauren Redman, Phone +41 41 229 5446 Secretary : Ms. Uta Dietrich, Phone +41 41 229 5390</p>												
Academic Information													
Academic Calendar	<table> <tr> <td>Fall semester</td> <td>Start</td> <td>September 17, 2012</td> </tr> <tr> <td></td> <td>End of courses</td> <td>December 21, 2012</td> </tr> <tr> <td>Spring semester</td> <td>Start</td> <td>February 18, 2013</td> </tr> <tr> <td></td> <td>End of courses</td> <td>May 29, 2013</td> </tr> </table>	Fall semester	Start	September 17, 2012		End of courses	December 21, 2012	Spring semester	Start	February 18, 2013		End of courses	May 29, 2013
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Application Deadline	<p>Fall semester March 1, 2012 Spring semester September 1, 2012 (For subsequent appointment contact the Institutional Coordinator Mobility)</p>												
Examination dates	Examination dates are different in each faculty and depend on the kind of courses students would like to take. For information you can contact the Departmental Coordinator.												
Duration of Study	We accept student(s) who wish to study only 1 semester / 1 or 2 semester.												
Levels of Study	▪ Undergraduate ▪ Graduate ▪ Postgraduate												
Application and Registrations Procedures	We only accept applications sent by the International Relations Office of our partner university. The names and addresses of the nominated incoming students should be sent to the Institutional Coordinator Mobility. From there, the application form will be sent directly to the students. After the application, we will inform the students about important information and registration dates.												
Course Information, Orientation Program and Learning Agreement	<p>For study-related issues such as learning agreements, credits, assessments, etc., please contact the Departmental Coordinator in due time.</p> <p>For the Transnational Legal Studies Program please contact also Prof. Morawa, his assistants Prof. Redman or his secretary Ms. Dietrich too.</p>												
Language of Instruction	Students should be able to take courses in English or German. We don't request an official language proficiency score.												

German preparatory language course	During the semester breaks, just before the semester begins, the University of Lucerne offers its exchange students and other eligible audience a free pre-semester intensive course 'German for Beginners'. The application form will be sent directly to nominated exchange students.
Accommodation	There are only a few student rooms available. Student accommodation cannot be guaranteed to all exchange students. English-speaking students have priority of reservation. The application form will be sent directly to the students. For other accommodation offers please contact the Institutional Coordinator Mobility.
Website for incoming students	http://www.unilu.ch/eng/incoming_students_4246.html
General Information	
Insurance	<p>Students should hold following insurances during their stay at the University of Lucerne:</p> <ul style="list-style-type: none"> ▪ Overseas health insurance In Switzerland, private health insurance is compulsory. Please check with your insurer in due time whether the coverage for sickness and accident is valid during the stay in Switzerland. Please send us a copy of your insurance policy together with your application forms. If the health insurance cover proves to be insufficient for Switzerland, exchange students will have to take out an insurance policy in Switzerland. ▪ Overseas liability Insurance Personal liability insurance is not compulsory in Switzerland but it is however strongly recommended (e.g. in case of renting an apartment or room). Personal liability insurance offers an insurance cover in case of third party liability claims. Exchange students should check with their own insurer, whether the insurance coverage is sufficient for Switzerland. For exchange students who stay at an university dormitory, personal liability insurance is mandatory. If the liability insurance cover proves to be insufficient for Switzerland, exchange students will have to take out an insurance policy in Switzerland.

<p>Visa</p>	<p>Students from EU and EFTA countries need but a valid passport or identity card to enter Switzerland. Three months before entering Switzerland, please contact the Swiss embassy or consulate in your country for information about the immigration procedure. Students from countries with a visa requirement need to apply for a visa at the Swiss embassy or consulate general of their home country at least three months before entering Switzerland. Please note that students from the above mentioned countries cannot be matriculated at the University of Lucerne without having a valid visa. If you are unsure whether or not you need a visa, please ask the local Swiss representation office http://www.eda.admin.ch/eda/en/home/reps.html</p>												
<p>Entering – Registration</p>	<p>After entering Switzerland, all students are required to register at the registration office of their community of residence. Citizens of non-EU/EFTA-countries must then present themselves at the Office for Migration. Please note that it usually takes 6 to 12 weeks to obtain a visa.</p>												
<p>Costs for the Communal Registration and Registration at the Immigration Office</p>	<p>The registration (approx. EUR 30-50) and all officially issued documents (approx. EUR 50-250) are chargeable. The University of Lucerne assumes no cost.</p>												
<p>Scholarships available to Exchange Students</p>	<p>No scholarship from the University of Lucerne.</p>												
<p>Study abroad reports</p>	<p>In these reports, mobility students describe their impressions and experiences during their stay at your university or at the University of Lucerne. The reports provide important information to students who are planning a mobility semester in the future: http://www.unilu.ch/eng/study_abroad_reports_654764.html</p>												
<p>Estimated Budget per month</p>	<p>The cost of living are individual. The data are guidelines (exchange rate CHF 1.13):</p> <table data-bbox="753 1451 1489 1650"> <tr> <td>Housing (incl. Additional costs)</td> <td>USD 600</td> </tr> <tr> <td>Utilities (telephone, Internet, TV, radio)</td> <td>USD 150</td> </tr> <tr> <td>Health insurance, insurance</td> <td>USD 250</td> </tr> <tr> <td>Food, household</td> <td>USD 300</td> </tr> <tr> <td>Miscellaneous (clothes, laundry, transport)</td> <td>USD 200</td> </tr> <tr> <td>Total</td> <td>USD 1500</td> </tr> </table>	Housing (incl. Additional costs)	USD 600	Utilities (telephone, Internet, TV, radio)	USD 150	Health insurance, insurance	USD 250	Food, household	USD 300	Miscellaneous (clothes, laundry, transport)	USD 200	Total	USD 1500
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